



## FORWARD PLAN OF CABINET AND COUNCIL DECISIONS

The Council is required to give at least 28 clear days' notice of the making of key decisions.

**This Forward Plan sets out matters which will be the subject of a Council or Cabinet decision and any Key decision to be taken by the Cabinet on the dates indicated. The Forward Plan includes ALL reports to be considered by the Cabinet including those which make recommendations to subsequent meetings of the full Council.**

**The Cabinet is made up of the following members of the Rutland County Council:**

Mr O Hemsley	-	Leader and Portfolio Holder for Rutland One Public Estate & Growth, Tourism & Economic Development, Communications, Resources (other than Finance)
Mr G Brown	-	Deputy Leader and Portfolio Holder for Environment, Planning, Property, and Finance
Mrs L Stephenson	-	Portfolio Holder for Culture and Leisure, Highways, Transportation & Road Safety
Mr A Walters	-	Portfolio Holder for Safeguarding – Adults, Public Health, Health Commissioning & Community Safety
Mr D Wilby	-	Portfolio Holder for Lifelong Learning, Early Years, Special Educational Needs & Disabilities, Inclusion, and Safeguarding – Children & Young People

**Key decisions relate to those executive decisions which are likely to:**

- result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the local authority.

**NB: Not all decisions to be taken by the Cabinet will be key decisions.**

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a weekly basis. The dates detailed within the Plan are subject to change. Any comments or questions should be submitted in writing and addressed to the Reporting Officer specified in the Plan. General enquiries about the Plan itself should be addressed to the Governance Team, Tel: 01572 722577 or e-mail [governance@rutland.gov.uk](mailto:governance@rutland.gov.uk)

The Plan indicates those matters which the Cabinet or Council intends to consider in private. **Any representations regarding the intention to consider a key decision in private, either wholly or partly, should be submitted in writing to the Chief Executive. To enable the Cabinet to consider and publish its response to a representation, the submission should be received no later than 4.30pm on the day before the Cabinet meeting which is prior to the meeting at which the key decision is due to be made.** It should be noted that in most cases the final decision on whether to go into private session will be made by the Cabinet at the meeting when the key decision is due to be considered.

Members of the public are invited to attend any of the meetings listed in the Plan. The documents listed can be viewed free of charge at the Council's offices at the address above or on the website [www.rutland.gov.uk](http://www.rutland.gov.uk). Hard copies can be provided upon request to Customer Services, Tel: 01572 722577 or e-mail: [enquiries@rutland.gov.uk](mailto:enquiries@rutland.gov.uk) and upon payment of copying and postage charges. Relevant documents other than those listed may be submitted to the Council or Cabinet. Viewing and the provision of hard copies is as above.

All decisions will be posted on the Council's website, as above, and on the notice board in Customer Services at the Council's offices.

\*\* The reference number indicates the date the item first appeared on the Forward Plan.

\* Scrutiny Committee Remit indicates the relevant Scrutiny Committee jurisdiction for each report. Each Scrutiny Committee will decide which items to take forward as Agenda items through consideration of the current Forward Plan at respective Scrutiny Committee Meetings.

**FORWARD PLAN**  
Publication date 5 July 2019

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER **	DOCUMENTS TO BE SUBMITTED	SCRUTINY COMMITTEE REMIT*
8 JUL 2019	<b>Appointment of Independent Persons</b>	<b>COUNCIL</b>			Monitoring Officer (Mr P Horsfield)	FP/120419	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
8 JUL 2019	<b>Scrutiny Annual Report</b>	<b>COUNCIL</b>			Strategic Director for Resources (Mrs N Taylor)	FP/080319	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	All
8 JUL 2019	<b>Cabinet Recommendations to Council - Cabinet Recommendations to Council -</b> • Revenue and Capital Outturn 2018-19	<b>COUNCIL</b>				FP/140619	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
8 JUL 2019	<b>DBS Checks for Members -</b> To consider whether DBS Checks should be made for all members.	<b>COUNCIL</b>		Part exempt	Strategic Director for Resources (Ms C Snell)	FP/080319	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee

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16 Jul 2019	<b>Annual Report on Treasury Management and Actual Prudential Indicators 2018/19</b> - To approve the Annual Report on Treasury Management and Actual Prudential Indicators 2018/19.	Cabinet	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/030519	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
16 Jul 2019	<b>Future Works Programme - Operational Property</b> - Approval to issue tenders and establish award criteria for a programme of works to support Rutland County Council operational property.	Cabinet	Yes		Strategic Director for Places (Mr A Edwards)	FP/240519	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
16 Jul 2019	<b>Section 75 Agreement - Partnership Board Terms of Reference</b> - To request agreement of minor amendments to the Terms of Reference for the Partnership Board which oversees the Section 75 Agreement between the Council and ELRCCG.	Cabinet	No		Strategic Director for People (Ms S Taylor)	FP/240519	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Adults and Health Scrutiny Committee

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16 Jul 2019	<b>Approval to Award a Contract - Rutland County Museum Roof -</b> Approval to award a contract for the repair/replacement of areas of the roof of Rutland County Museum.	Cabinet	Yes		Strategic Director for Places (Mr A Edwards)	FP/240519	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
16 Jul 2019	<b>Progress Update on St George's Barracks</b>	Cabinet	No		Chief Executive (Mrs H Briggs)	FP/080319	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
16 Jul 2019	<b>Local Transport Plan -</b> Following the statutory consultation, to update on the feedback received and seek Member approval to formally adopt the amended strategies.	Cabinet	Yes		Strategic Director for Places (Dr R Johnson)	FP/120419	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
16 Jul 2019	<b>Home to School Transport Tenders -</b> To gain approval for the award of transport contracts for home to school and SEN transport for the start of the new academic year.	Cabinet	Yes	Part exempt	Strategic Director for Places (Ms E Odabas)	FP/290319	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee

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20 Aug 2019	<b>Proposed Development at Stamford North -</b> To consider the Draft Development Brief Supplementary Planning Documents and Statement of Common Ground	Cabinet	Yes		Strategic Director for Places (Mr R Ranson)	FP/010319	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
20 Aug 2019	<b>Progress Update on St George's Barracks</b>	Cabinet	No		Chief Executive (Mrs H Briggs)	FP/080319	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
20 Aug 2019	<b>Council Tax - Council Tax Support, Care Leavers Relief, and Empty Homes Premium -</b> To review the Local Council Tax Support scheme and the accompanying Discretionary Fund including increasing support for Care Leavers. To approve consultation of the premium charged for long term empty homes.	Cabinet	Yes		Strategic Director for Resources (Mrs A Grinney)	FP/280619	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
20 Aug 2019	<b>Quarter 1 Finance Management Report -</b> To inform on how the Council is performing against its revenue and capital budgets.	Cabinet	Yes		Strategic Director for Resources (Mr S Della Rocca)	FP/030519	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee

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20 Aug 2019	<b>Local Plan Update</b>	Cabinet	Yes		Strategic Director for Places (Mr R Ranson)	FP/170519	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
20 Aug 2019	<b>Rutland County Council Annual Report 2018/19</b> - To consider the RCC Annual report and recommend to Council for approval.	Cabinet	Yes		Chief Executive (Mrs H Bremner)	FP/070619	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	All
<b>9 SEP 2019</b>	<b>Cabinet Recommendations to Council -</b> Cabinet Recommendations to Council - <ul style="list-style-type: none"> <li>Local Transport Plan</li> </ul>	<b>COUNCIL</b>	No			FP/260419	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
17 Sep 2019	<b>Term Maintenance Contract Renewal</b> - In accordance with the conditions of the Term Maintenance Contract with Tarmac, approval is sought for the contract extension for contract year 9 (2021 to 2022).	Cabinet	Yes		Strategic Director for Places (Mr C Capps)	FP/280619	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
17 Sep 2019	<b>Rutland Adult Learning and Skills (RALSS)</b> - To consider the approval of the	Cabinet	Yes		Strategic Director for People (Mrs G Curtis)	FP/010319	It is not anticipated that there will be any documents other than the report and relevant	Children and Young People Scrutiny Committee

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	recommissioning of Rutland Adult Learning and Skills (RALSS)						appendices to be published	
17 Sep 2019	<b>Progress Update on St George's Barracks</b>	Cabinet	No		Chief Executive (Mrs H Briggs)	FP/260419	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
<b>14 OCT 2019</b>	<b>Council</b>	<b>COUNCIL</b>				FP/260419	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	
15 Oct 2019	<b>In House Fleet Replacement Programme -</b> Funding authorisation for replacement of the In House Transport Fleet, using the Integrated Transport Capital Grant.	Cabinet	Yes		Strategic Director for Places (Dr R Johnson)	FP/120419	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee
15 Oct 2019	<b>Highway Asset Management Plan Review -</b> Approval is sought for the revised Highway Asset Management Plan	Cabinet	Yes		Strategic Director for Places (Mr C Capps)	FP/280619	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee

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15 Oct 2019	<b>Progress Update on St George's Barracks</b>	Cabinet	No		Chief Executive (Mrs H Briggs)	FP/260419	It is not anticipated that there will be any documents other than the report and relevant appendices to be published	Growth, Infrastructure and Resources Scrutiny Committee